

**AM-11**  
**INDEPENDENT CONTRACTORS &  
VENDORS**  
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**POLICY:**

Kettering Health Network's policy is that all contractors, vendors, and professionals who provide items or services to Kettering Health Network must comply with all applicable laws and Kettering Health Network's policies.

**DEPARTMENTS AFFECTED:**

All company facilities. **Sponsoring Department: Corporate Integrity**

**GUIDELINES:**

1. The following paragraph (or its equivalent) is to be included in all Medical Center contracts for consultants, vendors, contractors, or other agents furnishing items or services worth at least \$25,000 per year, or others as identified by the Compliance Officer.

**Corporate Compliance**

**Contractor is aware of Kettering Health Network's Code of Ethics attached as Exhibit #1 and agrees to support this code of ethics and report any observed violations to Kettering Health Network's Compliance Officer at phone 937-395-8220.**

2. Contractors should bring any questions or concerns about Hospital practice or their own operations to the Compliance Officer.
3. Hospital Leadership who work with consultants, contractors, and vendors or who process their invoices should be aware that Kettering Health Network's compliance policies apply to those outside companies.
4. In the event that any irregularities, questions, or concerns should arise, employees should direct them to the Compliance Officer.

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***Administrative Policy***

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<b>SPONSORING DEPT:</b>	Corporate Integrity
<b>DATE OF ORIGIN:</b>	12/01/00
<b>LAST REVIEWED:</b>	03/16/07
<b>DATE APPROVED:</b>	04/19/07
<b>APPROVED BY:</b>	KMC Executive Council
<b>DATE EFFECTIVE:</b>	04/19/07

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***Administrative Policy***